

GEORGIA'S WORKFORCE SYSTEM

GUIDELINES TO THE WORKFORCE INVESTMENT ACT



Building a World-Class Workforce



GEORGIA
DEPARTMENT OF LABOR
COMMISSIONER

TABLE OF CONTENTS

INTRODUCTION

Chapter 1 –	KEY CHANGES REFLECTED IN THE REGULATIONS	1-1
Chapter 2 –	PART 660 INTRODUCTION TO THE REGULATIONS	2-1
Chapter 3 –	PART 661 STATEWIDE AND LOCAL GOVERNANCE	3-1
Chapter 4 –	PART 662 DESCRIPTION OF THE ONE-STOP SYSTEM	4-1
Chapter 5 –	PART 663 ADULT AND DISLOCATED WORKER ACTIVITIES	5-1
Chapter 6 –	PART 664 YOUTH ACTIVITIES	6-1
	PART 665 STATEWIDE ACTIVITIES (not included in the Brustein & Manasevit One-Stop Guide)	
Chapter 7 -	PART 666 PERFORMANCE ACCOUNTABILITY	7-1
Chapter 8 -	PART 667 ADMINISTRATIVE PROVISIONS	8-1

APPENDIX

Appendix 1-	Maps <ul style="list-style-type: none">-GDOL Career Center Districts-GDOL Vocational Rehabilitation Program Regional Offices-Georgia Service Delivery Regions-Workforce Investment Areas
Appendix 2-	Contact Information <ul style="list-style-type: none">-Frequently Noted Contacts-GDOL Career Centers-GDOL Phone Number Search (in the Georgia Workforce System)-GoodWorks! Support Area Assignments-Jobs for Georgia Graduates Directory-Local Workforce Investment Area Web Sites-Regional Assignments-The Offender Parolee Probationer State Training Employment Program and Federal Bonding Program Contacts-WIA Directory-WIA Service Areas and Contact Information-Workforce Development Division Field Representative Assignments
Appendix 3-	Georgia Department of Labor (GDOL) Services and Resources
Appendix 4-	Workforce System Resource Guide
Appendix 5-	WIA Memo Logs
Appendix 6-	Youth Literacy/Numeracy Training Guide
Appendix 7-	Data Validation/WIASRD Crosswalk (PY 06)
Appendix 8-	Legislative Resources
Appendix 9-	WIA Reauthorization
Appendix 10-	GDOL Audit/Audit Resolution Process
Appendix 11-	GDOL Discrimination Complaint Process
Appendix 12-	GDOL Non-Criminal Grievance/Complaint Process
Appendix 13-	Workforce Development System Web Sites
Appendix 14-	Acronyms
Appendix 15-	WIA/GoodWorks Program Review Guide (FY06)
Appendix 16-	Individual Training Account/Eligible Provider List (ITA/EPL)

(Please Note: The appendices are not available online.)

INTRODUCTION

The Workforce Investment Act (WIA) of 1998 was implemented in Georgia in July 2000. From the beginning of WIA implementation, the state of Georgia has worked to ensure local Workforce Investment Boards, chief local elected officials, and local workforce staff have the maximum flexibility allowed by federal law and regulations in designing workforce development systems that meet the needs of their communities.

The Guidelines impose minimal additional state policies to supplement federal guidance, primarily when required to do so by the law or regulations. The Guidelines also contain interpretations and clarifications of the Act and regulations for local workforce areas. Also included are suggestions, factors to consider, helpful resources, and other information to aid in the development of local workforce policy.

How To Use The WIA Guidelines

The WIA Guidelines follow the format of "The One-Stop Guide to The Final WIA Regulations" by Brustein and Manasevit, a useful companion piece. The One-Stop Guide presents the final WIA regulations in a user-friendly format with a complete key word index to the regulations. Additionally, the One-Stop Guide identifies important policies from the preamble to the Final Rules, and provides an analysis of the differences between the interim and final regulations.

The Guidelines questions and answers follow the specific regulatory cite to which they relate, and should be considered in conjunction with the regulations in the particular section and subpart. The intent was not to repeat the federal regulations, but to clarify, give examples and/or provide state policy through related questions and answers. No attempt was made to "fill in" guidance under every regulatory cite, so many regulatory cites do not have additional state guidance.

Part 665: Statewide Activities, is not included in the Brustein and Manasevit One-Stop Guide as it does not relate directly to local workforce areas. A Statewide Activities section (located between Chapter 6 and Chapter 7) has been added to the Guidelines to address statewide activities impacting local areas.

Also, particularly in Chapter 8: Administrative Provisions, related federal guidance (e.g., Office of Management and Budget - OMB Circulars, Code of Federal Regulations - CFR) is often cited after the question (as well as within the body of the response).

Finally, various appendices are located at the end of the Guidelines.

State guidance is in *14 pt, bold, italicized print* following the regulatory citation and beginning with an initial drop cap – as in the following example:

EXAMPLE:

662.100 What is the One-Stop delivery system?

What does “no wrong door” mean?

Basically, the “no wrong door” concept means that customers are able to determine and access the services they need regardless of where they first access the local workforce system. Effective linkages among local programs and providers of services in the community make the no wrong door concept work.

**Workforce Investment Act + WIA Final Rules (The One-Stop
Guide To The Final WIA Regulations by Brustein and Manasevit)
+ OMB Circulars, Code of Federal Regulations,
and other federal guidance + Georgia’s WIA Guidelines**